



Dandenong Ranges Music Council Inc.

Reg No A0009702L ABN 22 320 640 2

Dandenong Ranges Community Music Centre Committee of Management.

2013/14 Updates Code Red

The Community Music Centre at Upwey High will be closed on days declared by fire authorities as Code Red. A decision to close Upwey High School Campus will be confirmed by noon the day before. Please refer to www.education.vic.gov.au

School Hours

The offices of the Community Music Centre are staffed Monday - Wednesday 8am – 4pm

During school hours DRMC staff follow the **Upwey High School Fire Evacuation Policy** (bushfires and internal fires). In the event of a whole school evacuation, Upwey High School office is to notify by phone, the **DRMC** office on **9754 6566** and notify personally of any decision to evacuate.

Mid-Week Out of School Hours Programs

The Community Music Centre is used by DRMC groups and instrumental tutors during weekday afternoons and evenings.

PLEASE DO NOT PARK ON ACCESS ROADS AT ANY TIME.

Weekend Programs

On Saturdays the Community Music Centre is used by instrumental tutors and mini maestros.

On Sundays it is used by In Schools Music and occasional outside hirers

At all time and particularly on days of total fire ban - all students are to be personally escorted to and from their lessons and a parent or guardian must stay with the child.

NO child is to be dropped at the gate or entrance. Children may only be released directly to a parent. Staff must remain until the last student has been collected by a parent.

In case of significant smoke, it is suggested that you remain inside the Community Music Centre; tune radios to **3LO/774 AM** band and or local station **3MDR 97.1 FM** for current evaluation of situation.

Radios, torches and basic first aid kit located in plastic container on wall shelf in kitchen.

FIRE EXTINGUISHER IN FOYER - FIRE BLANKET IN KITCHEN - FIRE HOSES INSIDE

EMERGENCY CONTACTS / INFORMATION

EMERGENCY 000 FOR FIRE/AMBULANCE/POLICE

BUSHFIRE INFORMATION LINE: 1800 240 667

www.cfa.vic.gov.au

Road closures: www.vicroads.vic.gov.au

DRMC mobile: 0400 995 493.

Upwey High School: 9754 2838